

Pinellas County Schools
New Student Registration and School Choice Options

The best source of information regarding New Student Registration and all other school choice options is the Student Assignment Web Site. <https://www.pcsb.org/Registration>. Parents can also always call the Student Assignment Office at 727-588-6210 for additional assistance.

Parent/Portal ID and Password

Almost all student registration, assignment, and school choice options are done online using a Parent/Portal ID and Password. You can obtain an ID and password by going to any Pinellas County School and presenting a valid photo ID. All your children are linked to the same Parent/Portal ID, so you only need one. Be sure to request all your children be linked to your ID when being issued your Parent/Portal ID. More information can be found at; <https://www.pcsb.org/Page/3969>.

Zoned Schools

Pinellas County Schools operates as a “zoned school district,” meaning that each student is assigned a zoned school based on their residential address. We have an online tool, the “Zoned School Locator,” on our website to find the zoned schools for each address. <https://sap.pinellas.k12.fl.us/PubInfony/>. This site can be very helpful when looking to purchase or rent a home/apartment. We recommend using this tool rather than relying on Real Estate or Rental Agents for school information. Zoned school students receive bus transportation provided they live more than 2 miles from the school.

School Choice Options

There are 3 main school choice options in Pinellas County Schools.

1. ***District Application Programs (DAP)*** are our magnet, fundamental, and high school career programs. These are all “application only programs/schools.” Parents must apply during the annual DAP Application Period and then log back in during the DAP Annual Acceptance Period. For the 2018-2019 school year the Application Period is January 10 -19, 2018. The Acceptance Period will be February 14-21, 2018. Students attending a DAP receive “arterial” bus transportation, meaning the buses run along major roads in the county and some programs have restricted geographic application/transportation areas based on the residential address. For more information visit <https://www.pcsb.org/Choice>.
2. ***Special Assignment Requests (SAR)*** are to request a non-zoned school that is NOT a magnet, fundamental, or high school career program. Children must be “fully enrolled” at their zoned school to make a SAR. The annual application period occurs each April for the following school year. For the 2018-2019 school year the application period is April 2-16, 2018. SARs are granted 3 times during the summer; initially in late May prior to the end of the current school year, then once again in late June and finally late July/early August prior to the start of school. Students attending a non-zoned school on a SAR must provide their own transportation. Each year some schools are designated as “filled to capacity” and no or very few SARs are granted to those schools. A list of the school designated as “filled to capacity” is posted on the Student Assignment web site. For more information visit <https://www.pcsb.org/Registration>.
3. ***Special Attendance Permits (SAP)*** are for residents of other counties to apply for a seat at a Pinellas County School. This is a paper application that can be found on the Student Assignment website and parents are responsible for transportation. <https://www.pcsb.org/Registration>.

Required Documents for Enrollment

See the back of this document.

Required Documents

Birth certificate or other proof of identity/age:

Students must be 5 years old on or before Sept. 1 to attend kindergarten. Students must be 6 years old on or before Sept. 1 and have completed kindergarten to attend grade 1. All students new to Pinellas County Schools must present proof of identity/age. For other items that may be accepted as legal evidence of birth, call your child's assigned school.

Proof of residency:

Present two of the following items: utility bill for power, water, cable, sewer or land based telephone (not cellular); rental agreement or lease; closing document; Pinellas County tax statement with homestead exemption. The items must be recent and contain the name of the parent/guardian and service address on them.

If you do not have two of these items in the name of the parent or guardian, you must complete an Affidavit of Residency. This document is available at schools and by visiting the district website at www.pcsb.org. It must be completed, notarized on both sides and submitted with two of the items listed in the name of the person with whom you reside and who is listed on the affidavit.

Child's Social Security number:

School system personnel are required to ask for this, but students are not required to have them.

Child's most recent report card:

This is for students entering grades 1-12. If available, the report card should include the school's address and phone number.

Florida Certificate of Immunization:

All new students entering school in Florida for the first time must have a completed Florida Certificate of Immunization (DOH 680) appropriate for their grade level.

Physical examination certificate:

All new students entering school in Florida for the first time must have a school health examination certificate signed by a licensed examiner (certificate must have been issued within 12 months prior to enrollment/registration).

A recent Individual Education Plan (IEP):

If the student participates in exceptional student education, he or she must have an IEP.